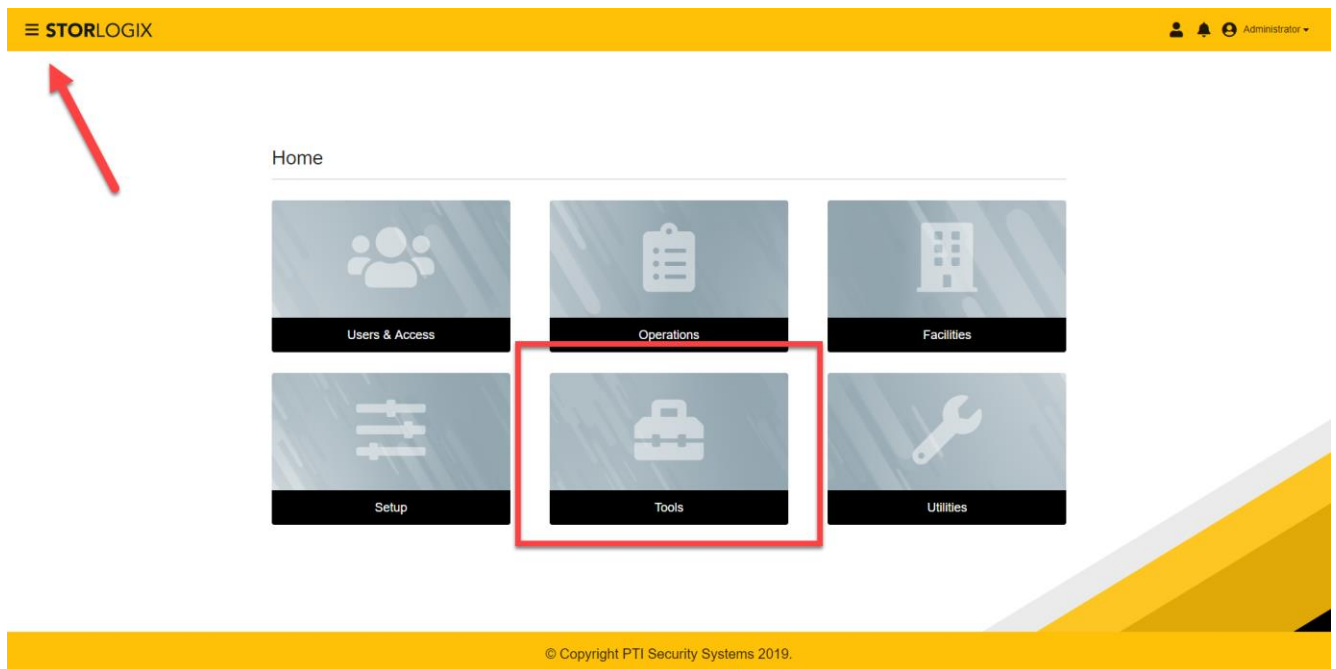# How to Utilize the Event Log in StorLogix

Utilizing the Event Log in StorLogix

To utilize the Event Log:

1. Click on your **Tools** in the home screen. (Alternatively you can click on the three bars in the top left corner to bring up the Navigation Menu.)

2. You will be directed to a page of gates with open or closed statuses. On the top tab right next to Open Door/Gate click on **Event Log**.

3. On the Event Log page, you will be greeted with this screen. Above the columns are your search functions. You can look for any event utilizing any of these functions, ranging from user names to the dates and specific occurrences.
   a. Next to the search bar, you can look up events by start and end dates.
   b. You can also look for any specific event as well.